



QUALITY INSPECTOR

Department:	Quality
Reports To:	Quality Manager, Contact (920) 230-4172
Pay Grade:	Based on skills
Revision Date:	02/2018

JOB PURPOSE:

The Quality inspector examines components to ensure adherence to our product specifications. Mechanical inspectors work in plant, office or customer site using specialized tools and coordinate measuring machines (CMMs/Romer) to test the quality of products.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Inspecting new/revised parts, incoming materials
- Provide basic quality training
- “Go To” person for basic quality questions on their assigned shift.
- Understanding of ISO 9000/2015 systems and requirements.
- Understanding of mechanical systems, critical thinking, and proficiency with standard inspection equipment.
- Quality checks use calipers, protractors, height gauges, gauge pins, thread gauges, tape measure and radius gauges to inspect parts.
- Working proficiency with a manual CMM and Romer arm is a plus.
- Strong blueprint reading skills and understanding GD&T terms.
- Conducting process audits/internal audits.
- Using ASTM standards and information gathering.
- Creation of 1st article inspection reports and supporting PPAP’s documents.

An individual in this position must be able to successfully perform the essential duties and responsibilities listed above. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

COMPETENCIES:

- Proficient at typing and data entry.
- Competent computer skills using Excel, Word, Scanning files and proficient written communication skills.
- Competency using hand held inspection equipment.
- Competency with blue print reading and GD&T terms.
- Good organizational skills.
- Good problem-solving skills.
- Must be able to multitask in a fast paced environment.
- Work as a team member and foster a cooperative work environment.

PREFERRED QUALIFICATIONS:

- Prior inspection and or quality control experience desired. (1 year)
- ASQ Mechanical Inspector certification is a plus.
- Knowledge and experience in manufacturing fabrication environment.

PHYSICAL AND MENTAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit, stand and use hands to move parts. The employee is occasionally required to stand and/or walk. The employee must occasionally lift and/or move up to 50 pounds. The mental and physical requirements described here are representative of those that must be met by an individual to successfully perform the essential functions of this position.

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Contact:

JOE RAPPL | Quality Manager

jhrappl@muzametal.com | Phone: 920.230-4172

